

**Office of Capital Improvements (OCI )  
Administrative Order 3-39**

November 2005

**Proposed Revisions to A&E selection**

Page 1 of 2

**PRE-QUALIFICATION REQUIREMENTS:**

Proposed changes to address: pre-qualification, evaluation criteria, ranking system, submittal format, processing efficiencies.

**Current Requirement/Procedures**

Pre-Qualification required annually

Dollars awarded and paid = 5 points out of a total of 100 points

First and Second-Tier required for all projects. Second Tier may be waived by a majority vote from selection committee members

Selection committees consist of 5 members, 2 from user dept, 1 DBD, 2 from other depts. for all size projects

**Proposed Requirements/Procedures**

Required every 3 years w/ annual updates.

Failure to report changes will result in a suspension from proposing on County work for a period 3X length of the ineligible period.

Lowest dollars awarded and paid utilized as a tie-breaker.

First -Tier required for all projects. Second-Tier only required for projects with construction values in excess of \$5million unless Second - Tier is specified in the NTPC.

Selection committees for projects with construction cost less than \$5 million - 3 members (min. of 1 from requesting dept. 2 from other depts).

Projects \$5 million or greater - 5 members (min. of 2 members from requesting dept., 3 other depts..) all technically qualified with background experience in services requested.

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**Proposed Revisions**  
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**Current Requirement /Procedures**

CBE/CSBE Compliance review by DBD currently takes place after receipt of proposals (the 3 short-listed proposals are forwarded for DBD review)

Voluminous proposal submittal package  
Includes 7 forms; affidavits, references.

Professional Services Contract prepared by requesting department. Not always received timely and often deficient in terms and conditions.

Negotiation meeting scheduled by OCI after dept. provides contract.

**Proposed Requirements/Procedures**

CBE/CSBE compliance review by DBD of highest ranked firm only. Consultants to cure any noted problems within 7 days of notification by the County.

Streamlined submittal package to include new all encompassing forms (see attached).

Standard contract for all departments to be utilized. Boilerplate applicable to all depts. Special conditions sections provided for additional required language (i.e: special funding or state and or federal requirements).

Draft contract required to be submitted to OCI at time of RTI/A.  
Issues with contract terms and conditions must be identified in submittal.

**MIAMI-DADE COUNTY – OFFICE OF CAPITAL IMPROVEMENTS (OCI)  
ARCHITECT-ENGINEER QUALIFICATIONS – OCI FORM 1**

**Section A – Project Information**

OCI Project No. **A04-PARK-02**      Project Name: **Countrv Club of Miami Community & Aquatic Center**  
Measures    15%    Goal    ☐    Set-Aside    ☐    CBE    ☐    DBE    ☐

**Section B – Prime Consultant Information**

Complete this section for the prime consultant only; pursuant to Section 1.3 of the NTPC "Teaming Restrictions", prime consultants may only participate on one (1) team when responding to this solicitation. **Please attach Table of Organization of proposed team, including key personnel as listed in Section E.**

<b>1</b>	Proposer's Name: <b>Miami-Dade Design Associates, Inc.</b> Business Address: <b>2780 SW 36<sup>th</sup> Avenue, Suite 602, Miami, FL 33133</b> Contact Person's Name & Title: <b>James D. Smith, AIA, Principal</b> Telephone Number: <b>(305) 555-1234</b> Fax Number: <b>(305) 555-2345</b> E-mail: <b>jsmith@mdda.com</b>	FEIN: <b>63-8161963</b>  Addenda Received (Indicate number) <b>2</b>
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**Section C – Proposed Sub-Consultants**

Complete this section for all proposed sub-consultants; pursuant to Section 1.3 of the NTPC "Teaming Restrictions", sub-consultants may only participate on three (3) teams when responding to this solicitation.

Firm No.	Sub-Consultant's Name	FEIN:
2	Gonzalez Engineering Group, Inc.	76-0368924
3	Consulting Engineering & Technology, Inc.	60-3106124
4	AMG Consulting Engineers, Inc.	60-3457221
5	Perkins, Brown & Wallace, LLC	34-2726352
6	Aquatic Design & Construction, Inc.	60-4472322
7		
8		
9		
10		

**Section D - A&E Technical Certification Requirements**

Fill in this section by indicating which firm on the team, using the numbers shown in Sections B and C, will provide services in the technical categories required in the NTPC; you may list more than one firm per category, if applicable.

A&E Technical Category	Prime Consultant	Sub-Consultant
<b>14.00</b> <b>Architecture (PRIME)</b>	<b>1</b>	
<b>18.00</b> <b>Architectural Construction Management (PRIME)</b>	<b>1</b>	
11.00    General Structural Engineering		<b>2, 3</b>
12.00    General Mechanical Engineering		<b>4</b>
13.00    General Electrical Engineering		<b>4</b>
16.00    General Civil Engineering		<b>3</b>
20.00    Landscape Architecture		<b>5</b>

Non-A&E Services (List all other provided services as applicable)	Prime Consultant	Sub-Consultant
Pool Design Consultants		<b>6</b>
Public Involvement	<b>1</b>	

## Section E – Key Personnel Participation on Similar Type Projects

Fill in this section using the numbers assigned to each firm as shown in Sections B and C.

**Please attach Table of Organization of the proposed team, including key personnel as required in Section B.**

Firm No.	Names of Key Personnel and Role in Similar Type Projects	Similar Type Projects in Section F (Fill in the matrix below using the information listed in Section F. Place "X" under the reference numbers below to indicate participation in same or similar role.)										Role in this Project
		a	b	c	d	e	f	g	h	e	j	
1	Tom Clancy, Principal/Contract Director	X	X	X	X	X						Principal/Design Director
1	Jimmy Dean, Principal	X	X	X	X	X						Principal/Contract Director
1	Lawrence Olivier, Project Architect	X	X	X	X							Project Architect
1	Lourdes Gonzalez, Project Architect		X		X	X						Project Architect
1	Mitch Knoll, Project Architect			X	X	X						Project Architect
1	David Wang, Project Architect	X		X	X							Project Architect
1	Julio Perez, Project Architect	X	X	X		X						Project Architect
1	Kwame O'Neal, Project Architect	X	X	X		X						Project Architect
2	Josefina Robirosa, Structural Engineer						X					Structural Engineer
2	Carlos Saenz, Structural Engineer						X					Structural Engineer
3	Richard Easley, Structural Engineer							X				Civil Engineer
3	Wilson Ortiz, Civil Eng./Water & Sewer							X				Civil Engineer
4	Manuel Pantoja, MEP								X			Mechanical/Electrical Engineer
4	Ernesto Palomar, MEP								X			Mechanical/Electrical Engineer
5	Helen Roundtree, Landscape Architect									X	X	Landscape Architect
5	Gerald M. Bush, Landscape Architect									X	X	Landscape Architect
6	Garrett Marlin, Pool Design Consultant											Pool Design Consultant
6	William Cod, Pool Design Consultant											Pool Design Consultant

## Section F – Previous Similar Type Projects

List previous similar type projects in which the key personnel (prime and/or sub-consultants) listed in Section E have performed work within a ten (10)-year period from the submittal date of this solicitation. Please include a brief description of the project. Place "Y" or "N" under Meets NTPC's Minimum Requirement to indicate whether a project is submitted to comply with same.

Reference No.	Meets NTPC's Minimum Requirement	Project Name and Location	Project Start Date	Project Completion Date
		Project Owner/Owner's Representative's Name/Project Description		
a	Y	Murray Park Community Recreational Center, South Miami, FL	October 2000	November 2004
		City of South Miami / Jonathan Price, PM, master planning and development of phased expansion program for city park complex		
b	Y	Miami-Dade Parks and Recreation Miscellaneous Contracts	June 2001	Estimated 2005
		Miami-Dade Parks & Recreation Department / Manolo Gonzalez, PM, park improvements to various recreation building configurations		
c	N	Martin Luther King Community Center Renovation, Hollywood, FL	1999	2000
		City of Hollywood Public Works / Steven Jones, Assistant to Director, architectural and engineering services for the renovation of a 30,000 S.F. community center		
d	N	Rotunda Building Restoration, Miami Beach, FL	2004	Estimated 2006
		City of Miami Beach / Jorge Chateaubriand, PM, terra cotta façade restoration of the building, including field and laboratory testing of existing building elements		
e	Y	Stirling Road Branch Library, Broward County, FL	January 1999	September 2001
		Broward County / Steven Harlow, PM, architect of record for a new 20,000 S.F. library		
f	Y	MIA South Terminal Expansion, Miami, FL	1996	2005
		Perez, Rodriguez & Partners / Alberto Rodriguez, PM, structural engineering and threshold inspections		
g	N	Black Point Park & Marinas, Miami, FL	2002	2004

		Miami-Dade Parks & Recreation Department / Jackie Alton, PM, sanitary sewer improvements		
h	N	Tropical Park Equestrian Center, Miami, FL	March 2001	April 2002
		Miami-Dade Parks & Recreation Department / Mary Rodriguez, PM, design of a new 55,000 S.F. equestrian center including stands, stable area and landscaping		
e	N	David A. Kline Orchidarium, Vizcaya Museum & Gardens, Miami, FL	October 2001	February 2002
		Vizcaya Museum & Gardens, George Conrad, Assistant to Director, design of a pergola for the Museum's orchid collection		
j	N	Osceola YMCA Family Center, Osceola County, FL	January 2002	August 2002
		YMCA Central Florida / Elizabeth Williams, Risk Manager, design and construction management for the new 50,000 S.F. Osceola Family Center to include baseball fields, basketball courts and walking track.		

## Section G – Prime-Consultant Project Experience/References

Provide one (1) reference of work performed within a ten (10)-year period from the submittal date of this solicitation. Attach additional sheets if necessary.

Reference Project Name/Address: **Murray Park Community Recreational Center, 152 SW 10 St., Miami**

Reference Project Description: **Master Planning and Development of phased expansion program for city park complex**

Scope of Services Provided: **Architecture and Engineering Services**

Professional Fees: **\$ 380,000.00** Project Start Date: **10/2000** Project Completion Date: **2004**

Reference Company Name: **City of South Miami** Reference Name: **Jonathan Price, Project Manager**

Reference Phone Number **(305) 663-7461** Fax Number **(305) 668-8319** E-mail: [jonprice@cityofsouthmiami.net](mailto:jonprice@cityofsouthmiami.net)

Should this reference be considered to meet the Minimum Requirement/s? Please check as applicable YES x NO ☐ N/A ☐

If YES, please denote which Minimum Requirement (s) is/are being met with this reference: **1, 2 and 4**

Reference Project Name/Address: **Miami-Dade Parks & Recreation Miscellaneous Contract**

Reference Project Description: **Park improvements to various recreation building configurations**

Scope of Services Provided: **Architecture and Engineering Services**

Professional Fees: **\$ 306,130.00** Project Start Date: **2001** Project Completion Date: **2005**

Reference Company Name: **Miami-Dade County P&R** Reference Name: **Manolo Gonzalez, Project Manager**

Reference Phone Number **(305) 755-8076** Fax Number **(305) 755-8086** E-mail: [mangonzalez@miamidade.gov](mailto:mangonzalez@miamidade.gov)

Should this reference be considered to meet the Minimum Requirement/s? Please check as applicable YES x NO ☐ N/A ☐

If YES, please denote which Minimum Requirement (s) is/are being met with this reference: **1, 2 and 4**

Reference Project Name/Address: **Stirling Road Branch Library, 2000 SE 10 Avenue, Miami**

Reference Project Description: **20,000 Sq. Ft. Library**

Scope of Services Provided: **Architecture and Engineering Services**

Professional Fees: **\$ 437,238.00** Project Start Date: **6/2003** Project Completion Date: **10/2001**

Reference Company Name: **Broward County** Reference Name: **Steven Harlow, Project Manager**

Reference Phone Number **(954) 357-8873** Fax Number **(954) 357-7522** E-mail: [sharlow@co.broward.fl.us](mailto:sharlow@co.broward.fl.us)

Should this reference be considered to meet the Minimum Requirement/s? Please check as applicable YES x NO ☐ N/A ☐

If YES, please denote which Minimum Requirement (s) is/are being met with this reference: **1, 2 and 4**

## Section H – Sub-Consultants Project Experience/References

Provide one (1) reference of work performed by each of the sub-consultants, within a ten (10)-year period from the submittal date of this solicitation. Attach additional sheets if necessary.

Sub-Consultant's Name: **Gonzalez Engineering Group, Inc.**

Reference Project Name/Address: **MIA-South Terminal Expansion, MIA**

Reference Project Description: **Airport Terminal Expansion**

Scope of Services Provided: **Structural Engineering**

Professional Fees in \$ **1,547,000.00** Project Start Date: **1996** Project Completion Date **2005**

Reference Company Name: **Perez Rodriguez & Partners** Reference Name: **Alberto Rodriguez, P.E.**

Reference Phone Number **(305) 441-1999** Fax Number **(305) 444-2999** E-mail [arodriguez@prpdesign.com](mailto:arodriguez@prpdesign.com)

Should this reference be considered to meet the Minimum Requirement/s? Please check as applicable YES x NO ☐ N/A ☐

If YES, please denote which Minimum Requirement (s) is/are being met with this reference: **3**

Sub-Consultant's Name: **Consulting Engineering & Technology, Inc.**

Reference Project Name/Address: **Black Point Park and Marinas, 9301 Old Cutler Road, Miami**

Reference Project Description: **Sanitary Sewer Improvements**

Scope of Services Provided: **Design and Construction documents, Sewer Extensions & Pump Stations**

Professional Fees in \$ **90,763.00** Project Start Date: **2002** Project Completion Date **2004**

Reference Company Name **Miami-Dade County Park and Recreation** Reference Name: **Jackie Alton, P. E.**

Reference Phone Number **(305) 755-8945** Fax Number **(305) 755-8946** E-mail [jalton@miamidade.gov](mailto:jalton@miamidade.gov)

Should this reference be considered to meet the Minimum Requirement/s? Please check as applicable YES ☐ NO ☒ N/A ☐

If YES, please denote which Minimum Requirement (s) is/are being met with this reference: \_\_\_\_\_

Sub-Consultant's Name: **AMG Consulting Engineering, Inc.**

Reference Project Name/Address: **Tropical Park Equestrian Center, 7600 SW 40 Street, Miami**

Reference Project Description: **Design Build for a new 55,000 Sq. Ft. equestrian facility**

Scope of Services Provided: **MEP design and Construction Administration services**

Professional Fees in \$ **15,000.00** Project Start Date: **March 2001** Project Completion Date **April 2002**

Reference Company Name **EquiDesign Architecture, Inc.** Reference Name **Carl Bohm, President**

Reference Phone Number **(305) 461-5002** Fax Number **(305) 461-5003** E-mail [carlbohm@bellsouth.net](mailto:carlbohm@bellsouth.net)

Should this reference be considered to meet the Minimum Requirement/s? Please check as applicable YES ☐ NO ☒ N/A ☐

If YES, please denote which Minimum Requirement (s) is/are being met with this reference: \_\_\_\_\_

Sub-Consultant's Name: **Perkins, Brown & Wallace, LLC**

Reference Project Name/Address: **David A. Kline Orchidarium, Vizcaya Museum and Gardens, 101 SW 1 Avenue, Miami**

Reference Project Description: **Pergola for the Museum's orchid collection**

Scope of Services Provided: **Design through construction administration**

Professional Fees in \$ **40,000.00** Project Start Date: **October 2001** Project Completion Date **February 2002**

Reference Company Name **Vizcaya Museum and Gardens** Reference Name **George Conrad, Assistant to Director**

Reference Phone Number **(305) 250-9244** Fax Number **(305) 285-2005** E-mail [gconrad@vizcayamuseum.com](mailto:gconrad@vizcayamuseum.com)

Should this reference be considered to meet the Minimum Requirement/s? Please check as applicable YES ☐ NO ☒ N/A ☐

If YES, please denote which Minimum Requirement (s) is/are being met with this reference: \_\_\_\_\_

Sub-Consultant's Name: **Aquatic Design & Construction, Inc.**

Reference Project Name/Address: **Tamiami Aquatic Center, 9700 SW 24 Street, Miami**

Reference Project Description: **Design consulting for 50,000 S.F. aquatic center**

Scope of Services Provided: **Planning and conceptual design of aquatic center**

Professional Fees in \$ **30,000** Project Start Date: **January 2003** Project Completion Date: **November 2004**

Reference Company Name: **Miami-Dade Park & Recreation Dept.** Reference Name: **Hector Garcia**

Reference Phone Number **(786) 755-7000** Fax Number **(786) 755-7010** E-mail [hgarcia@miamidade.gov](mailto:hgarcia@miamidade.gov)

Should this reference be considered to meet the Minimum Requirement/s? Please check as applicable YES ☐ NO ☒ N/A ☐

If YES, please denote which Minimum Requirement (s) is/are being met with this reference: \_\_\_\_\_

Sub-Consultant's Name: \_\_\_\_\_

Reference Project Name/Address: \_\_\_\_\_

Reference Project Description: \_\_\_\_\_

Scope of Services Provided: \_\_\_\_\_

Professional Fees in \$ \_\_\_\_\_ Project Start Date: \_\_\_\_\_ Project Completion Date \_\_\_\_\_

Reference Company Name \_\_\_\_\_ Reference Name \_\_\_\_\_

Reference Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ E-mail \_\_\_\_\_

Should this reference be considered to meet the Minimum Requirement/s? Please check as applicable YES ☐ NO ☐ N/A ☐

If YES, please denote which Minimum Requirement (s) is/are being met with this reference: \_\_\_\_\_

Sub-Consultant's Name: \_\_\_\_\_

Reference Project Name/Address: \_\_\_\_\_

Reference Project Description: \_\_\_\_\_

Scope of Services Provided: \_\_\_\_\_

Professional Fees in \$ \_\_\_\_\_ Project Start Date: \_\_\_\_\_ Project Completion Date \_\_\_\_\_

Reference Company Name \_\_\_\_\_ Reference Name \_\_\_\_\_

Reference Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ E-mail \_\_\_\_\_

Should this reference be considered to meet the Minimum Requirement/s? Please check as applicable YES ☐ NO ☐ N/A ☐

If YES, please denote which Minimum Requirement (s) is/are being met with this reference: \_\_\_\_\_

Sub-Consultant's Name: \_\_\_\_\_

Reference Project Name/Address: \_\_\_\_\_

Reference Project Description: \_\_\_\_\_

Scope of Services Provided: \_\_\_\_\_

Professional Fees in \$ \_\_\_\_\_ Project Start Date: \_\_\_\_\_ Project Completion Date \_\_\_\_\_

Reference Company Name \_\_\_\_\_ Reference Name \_\_\_\_\_

Reference Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ E-mail \_\_\_\_\_

Should this reference be considered to meet the Minimum Requirement/s? Please check as applicable YES ☐ NO ☐ N/A ☐

If YES, please denote which Minimum Requirement (s) is/are being met with this reference: \_\_\_\_\_

## Section I – Ability of team members to interface with the County

Please describe your communication capabilities, proximity with the project, commitment to satisfy the County's requirements and familiarity with County guidelines.

**The Miami-Dade Design Associates' sub-consultant team is comprised exclusively of local firms, all of whom have an active working relationship with Miami-Dade Design Associates on other current projects within the tri-county area. Critical design/management responsibilities for each major task will be delegated to a design principal or senior associate with in-depth project related experience.**

I hereby certify that to the best of my knowledge and belief all the foregoing information is true and correct.

Authorized Prime Consultant's Representative \_\_\_\_\_ Title \_\_\_\_\_  
(Print Name)

Signature Authorized Representative \_\_\_\_\_ Date \_\_\_\_\_

**Office of Capital Improvements (OCI )  
Equitable Distribution Program (EDP)**

November 2005  
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**Proposed Program Revisions**

**PROGRAM ELIGIBILITY REQUIREMENTS:**

Proposed changes to address: newly formed firms receiving work prior to firm participants with longer tenure, eliminate firms with a place of business in Dade without professional staff at local office, increase experience levels, professional commitment, local participation and firm responsiveness.

**Current Requirement**

**Proposed Requirements**

A minimum of 1 year in business.  
Place of business in Miami Dade County for 1 yr  
at time of application.

A minimum of 2 years in business.  
Place of business in Miami Dade County for 2  
yrs at time of application.

No current requirements regarding staffing.

Require at least one professional A & E staff in  
Miami Dade office who will also act as the EDP  
Contact.

Program open twice a year January and June.

Pool all year, at least quarterly.

EPD PSA and Insurance submittal (first time).  
Must submit in 10 calendar days.

Must submit within 7 calendar days of  
notification of being selected for an assignment  
If fail to submit in allotted time, will forfeit the  
assignment and repeat violations may be  
suspended from the program for 180 days.

**EDP ASSIGNMENT RESTRICTIONS:**

Proposed changes to: Establish restrictions to allow increases in EDP opportunities to a greater  
number of participants.

Currently there are no EDP assignment  
and or compensation thresholds.

OCI may establish thresholds to achieve a more  
equal distribution of work such as maximum of  
10 active assignments and or \$250,000 active  
EDP awards.

**UTILIZATION REPORTS:**

Proposed changes to: Include requirement for at least intermittent Utilization Report submittal since  
the majority of projects take several years to complete.

EDP Close Out form required at project completion.

Firms will be required to document gross fees  
and dollar amounts distributed to the sub  
consultants on all the firms new and existing  
contracts, including for EDP service orders.



**Office of Capital Improvements (OCI )  
Equitable Distribution Program (EDP)**

November 2005  
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**Proposed Program Revisions**

**FIRMS GENERATED FOR AN ASSIGNMENT:**

Proposed changes to: Adjust number of firms provided for an assignment in response to Departments requests. Assist in expediting selections and increase the availability of specific expertise.

**Current Requirement**

**Proposed Requirements**

3 prime firms generated per assignment.

List will be forwarded to User Department. At least 6 prime firms will be provided (if available).

4 sub-consultants generated for an assignment .

Open sub selection but may restrict in the future if sub assignments are not well distributed amongst participants.

**POOL ROTATION POSITION:**

Proposed changes to: Adjust the current rotation value to give preference to firm's experience, local offices, as well as work assignment opportunities to existing members.

A firm's position is based on their rotational value RV. RV is calculated based on actual dollars and 65% of potential earnings of dollars awarded in past three years.

Other factors may include the number of years in business, number of years located in Miami Dade County and number of years In the EDP program.

Considering a 25% reduction to firms that have been in business for five years or more and a deduction if the firm's headquarters has been in Dade County for five or more years.

A new firm participant with a lower dollar value will not displace any existing participant that has not received minimum threshold of fees (say, \$50,000).

**Office of Capital Improvements (OCI )  
Equitable Distribution Program (EDP)**

November 2005

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**Proposed Program Revisions**

**Current Requirement**

**Proposed Requirements**

**PROGRAM COMPLIANCE POLICIES**

Proposed changes to: Establish stricter policies and sanctions to deal with regular program non-compliance issues.

Refusal of a work assignment could result in a program violation. Three violations could result in program inactivation of 180 days.

Include other non-compliance activities; not responding to dept. or prime inquiry in 48 hrs, failure to submit project proposal within schedule, indicate too busy, refusing work due to lack of interest.

Two violations will result in a 180 day inactivation period and a subsequent violation could result in suspension from the program.

Automatic inactivation for lapsed Pre-Qualification Certification (PQC) and insurance non-compliance inactivation penalty may be assessed.

In addition, two subsequent failures to maintain PQC and insurance to result in a potential suspension from the program.

Currently 30 day penalty assessed after issue cured.

# EDP

## Equitable Distribution Program

OCI Office of Capital Improvements

Miami-Dade County

### **Program Statistical Overview**

The Equitable Distribution Program characteristics and achievements as of July include the following:

- 315 firms have met the eligibility requirements of the EDP.
- 296 firms are currently EDP members; 236 firms are active in the rotation as of June 6, 2005 (60 firms are currently inactive because of lapsed Pre-Qualification certification and/or lapsed insurance).
- 85% of the County's certified Community Business Enterprise (CBE) firms are EDP members.
- 80% of the firms with assignments indicated on their EDP contracts that their principal address is in Dade County.
- 403 total work assignments have been issued to 191 firms.
- 45% of the 403 total work assignments were awarded to CBE prime consultant firms.
- 102 of the total 191 firms participating on an EDP assignment had no previous work opportunity with Miami-Dade County.
- Assignment fees range from \$1,500 to \$150,000 per assignment, with an average fee of \$45,000
- \$18,500,000 in total professional service fees have been awarded to date, representing less than 8% of the County's total active A&E awards since October 2002.
- 63% of the total work assignments have been awarded to minority and or small businesses and to firms who previously had been unsuccessful in acquiring a County contract.
- 98% of the member firms that had previously not had an opportunity to contract with the County have been rotated for a potential assignment.
- 85% of the member firms that had previously not had an opportunity to contract with the County have received an assignment.
- EDP assignments increased 25% from FY 2003 to FY 2004 and, based on current trends, it is anticipated to increase another 50% in FY 2005.

90% of the EDP assignments issued have only utilized one TC for the prime consultant. All A&E requests are subject to review and concurrence by OCI.

Prime TC utilization is as follows:

- 46% architecture
- 12% structural engineering
- 10% landscape architecture
- 6% mechanical/electrical engineering
- 6% civil engineering

Based on individual firm expertise, the number of firms that qualify for these certifications vary. Currently, there is an average of 30 firms per category from which departments may select. There are 13 TCs with very specialized services, such as TC 3.12 Underwater Engineering Inspection, seldom requested by the County. These categories have been utilized for only 8 EDP assignments since the program's inception. If demand increases, we anticipate other firms will branch out into these specialized services and join the five or less firms currently certified to provide such services.

For general program information, firm rotation lists and assignment reports:

OCI Website <http://www.miamidade.gov/CICC/home-edp.asp>

Elizabeth Biba Zabowski at [biba@miamidade.gov](mailto:biba@miamidade.gov) or 305-375-2824